

## PURWELL MEADOWS

## FIVE YEAR ACTION PLAN

## 5.1 ANNUAL ITEMS

Action	Obj no.	When	Responsibility	Funding	Estimated Cost (VAT)	Spec ref.	Status Completed/ Comments
Cut round signs, furniture and entrances	B3, C1	Apr-Oct	NHDC	NHDC GM Budget	GM Contract		
Cut paths	B3, C1	Sep-May	NHDC	NHDC GM Budget	GM Contract		
Continue cattle grazing	E1	Jun-Dec	NHDC	NHDC	Grazing lease with farmer		
Invasive species control – Himalayan Balsam	E2, E3	Jun-Sep	CMS/Vols	NHDC GM Budget			
Remove rubbish and fly tip	C2	When required	NHDC	NHDC GM Budget	As required		
Tree risk management inspections	B1	Every 3 years	NHDC	NHDC Tree Budget	As required		
Health & safety inspections and undertaking of works	B1	When required	NHDC	NHDC Tree Budget	NHDC Tree Budget		
Monitor and maintain site infrastructure as required	A2, C1	When required	NHDC	NHDC GM Budget	As required		
Clean signs	C1	When required	CMS/Vols	NHDC GM Budget	As required		

**APPENDIX B**

<b>Action</b>	<b>Obj no.</b>	<b>When</b>	<b>Responsibility</b>	<b>Funding</b>	<b>Estimated Cost (VAT)</b>	<b>Spec ref.</b>	<b>Status Completed/ Comments</b>
Publicise all ongoing management works in advance	G2, G3	Ongoing	NHDC/CMS	NHDC GM Budget	As required		
Promote volunteer and community events at Purwell Meadows	F1, F2, G1, G2, G3	All year	NHDC/CMS	NHDC Budget	As required		
Ensuring ongoing maintenance costs are financially sustainable	D1	Ongoing	NHDC	NHDC Budget			
Securing external funding to ensure the viability of capital works	D2	Ongoing	NHDC/CMS				
Review Action Plans							

**Abbreviations:** CMS – Countryside Management Service, GM – Grounds Maintenance, NHDC – North Herts District Council, Vols - Volunteers